

C O P Y

Blind

August 12, 1953.

Mr. C. E. Keiser:

The Retirement Plan for Chicago Motor Coach Employes, represented by Division 1381, has been merged with the Retirement Plan for Chicago Transit Employes effective January 1, 1953.

In order that we may complete the records of the Pension Division of the Insurance Department kindly have the Boulevard System Employes in your jurisdiction execute the attached Record of Employment form and Beneficiary form and submit these two forms together with the Proof of Date of Birth to the Insurance Department. To assist you in obtaining these records from the employe, attached is an I. B. M. Listing. If you have a Boulevard System Employe whose name does not appear on the listing, kindly have him execute these forms also. An additional supply of these forms may be obtained by contacting this Department. Also attached is a list showing the acceptable documents to establish the proof of date of birth which may be submitted by the employe.

It is our desire that the completed Record of Employment form, properly approved by the Department Head, Beneficiary form and Proof of Date of Birth, be sent to this Department not later than August 31, 1953.

H. B. STORM
Secretary,
Retirement Allowance Committee