

MEMORANDUM

SUBJECT: Skokie Swift Saturday Inaugural Ceremonies

ASSIGNMENTS:

Howard Street

M. Shannon - 1 man

Shop Personnel on Special Train

R. Winthers	{	One man in each car responsible for bow trolley interlock jumpers
G. Andersen		
T. Lyons		
1 - Shopman		
A. Porcaro		

Demster St. 11:00 - 5:00 P.M., or until end of free
public riding

T. Lyons
* 1 - Shopman

* Shopman with extra trolley rope, 1 extra manual
release rope and hand tools.

L. H. Reichard

LHR:be
4/16/64



G.M.A

SERVICE *Bulletin*

S56-64

S.S.	FILE	
	POST	
R.T.S.	FILE	X
	POST	X
	SPL.	
OTHER		X

TO: All Concerned, Rapid Transit System

SUBJECT: Inaugural Ceremonies, Skokie Branch Rehabilitation Program, HHFA Project No. ILL-MTD-1

EFFECTIVE: Saturday, April 18, 1964

OFFICIAL TRAIN

A three-car special official train, cars #1, 2 and 3 will be operated for civic officials, the Transit Board and the press and TV media, in accordance with the following schedule:

9:45 AM Lv. Howard. Deadhead to Dempster. Berth train with south car at SB platform. Pick up Skokie official delegation.

10:00 AM Lv. Dempster. Proceed via crossovers south of Howard to berth at south end of Howard NB platform on track #4. Pick up Chicago official delegation. The Transit Board and the prominent civic officials will be seated in the head car leaving Howard at 10:15 AM.

10:15 AM Lv. Howard. Proceed to Dempster. Berth train with north car at NB platform. Discharge official delegation, then proceed into turnback track, change ends and wait. The train length may possibly be reduced at this point.

10:30 AM Dedication ceremonies will be conducted in the parking lot adjacent to Dempster Station. These will be concluded with a ribbon-cutting ceremony that will permit the official train to pull up to the platform to be loaded one car at a time.

11:00 AM Lv. Dempster. Proceed to Howard and discharge official party at SB platform. Proceed to clear crossovers south of Howard on track #1. Return to Dempster where cars will be separated.

PERSONS ENTITLED TO RIDE THE OFFICIAL TRAIN WILL HAVE THE OFFICIAL "SKOKIE SWIFT" INAUGURAL CEREMONY BADGE.

DEMONSTRATION TRAINS (FREE RIDES FOR THE PUBLIC)

Cars #1, 2, 3 and 4 will be available for free demonstration rides from Dempster to Howard and return (without passenger stop at Howard) according to the following general schedule:

Car #4 only

10:00 AM Lv. Howard and deadhead to Dempster. Proceed to bumping post, change ends and wait for orders of supervisor at Dempster.

Cars #1, 2, 3, 4

11:05 AM Single car trains will be dispatched by the supervisor at Dempster as loaded (but not less than 5 minutes nor more than 15 minutes apart). Proceed without passenger stop to crossovers south of Howard and return to Dempster. Discharge all passengers at Dempster NB platform and follow instructions of supervisor concerning additional trips.

Continue until 5:00 PM lv. Dempster or until otherwise ordered by supervisor at Dempster. Lay up at Howard.

In accordance with Bulletin S52-64, crews of extra trains will obtain permission of Line Supervisor before leaving Howard or Dempster and will report their arrival at each terminal.

SPECIAL ASSIGNMENTS OF RESPONSIBILITY

Howard Station Superintendent:

Furnish four R. T. Operators. Admit and direct guests through Howard Station.

Superintendent of Instruction:

Furnish four Instructors, one for each of the cars, who will be responsible for the seating arrangement and for the safety and comfort of the passengers. These Instructors will be responsible for raising and lowering pan trolleys of 2nd and 3rd cars of official train.

An Instructor will ride each car during the free demonstration trips and until cars are laid up.

Superintendent of Instruction (Continued):

Two Instructors will also be assigned to the Dempster platforms during the ceremonies and demonstration trips for crowd control and to assist in distribution of hand-out material.

An Instructor will be assigned to bring and remain with a newly painted propane bus which will be spotted in the Dempster bus terminal for public inspection.

District Superintendent:

Responsible for the overall operation of the three-car train and the proper spacing and operation of the single cars during the free demonstration trips.


Assign Supervisor at Dempster to dispatch trains and to arrange for relief of operators.

Superintendent of Operations Control:

Will authorize no train movement on the Skokie Branch on this date other than specified in this Bulletin until advised that free demonstration trips are completed and cars are laid up.

Passenger train costs should be charged to Job Order 9534.


Supt. of R. T. Operations


Supt. of Transportation