

Chicago Union Traction Co.

444 N. Clark Street.

John M. Roach,
President & Genl. Manager.
T. A. Henderson,
Genl. Supt.

Chicago, Nov. 1st, 1902.

NOTICE TO CONDUCTORS.

A new transfer system will be put in operation,
Monday morning, Nov. 3rd, 1902.

These transfers will be issued to all cash passengers who desire them, at the time the fare is paid and shall be good for a ride on any intersecting or connecting line except to such lines as will return the passenger to his starting point without the payment of an additional fare.

Transfers will be exchanged between the North and West Side lines and the lines of the C. C. T. Co. Samples of which are hereto attached.

Passengers with transfers from an extension line marked "For Cash Fare" will be entitled to all the privileges of a cash passenger. Transfers from an extension marked "For Transfer" will entitle the passenger to a ride to the end of the line or its extensions, but without the privilege of an additional transfer.

Conductors will punch transfers as follows:-

The name of the line issuing the transfer, the direction the car is going, time of day when issued and the section reading "To any intersecting line receiving transfers from streets indicated above".

When a transfer is given for a cash fare, punch the

with a double punch, the nearest paralell line with a single punch, and the punch place "On account of delay."

Should it become necessary to transfer passengers from one car to another on the same line, where it cannot be done verbally, you will punch the issuing line with a double punch and the punch place "Car to car." Always punch your own line with a double punch mark. The punch place "To extension" is to be used at special places, when instructed.

The time will be punched as at present.

All previous orders in regard to the use of transfers are cancelled when the above and foregoing goes into effect.

There will be a rigid inspection of transfers when received at the General Office, and you are cautioned to strictly observe the above regulations. When turning in to the Receiver you will arrange the transfers that you have received in perfect order, place a rubber band around them and stamp your badge number on the back of each transfer. The transfers turned in must agree with the number noted on your trip sheet.

You are warned against having any trouble with passengers over transfers, until the new system is thoroughly understood.

Report all errors in transfers presented to you for fare, to your foreman.

Respectfully,

T. A. Henderson

Gen'l Supt.

Approved:

A. W. Apple

Ass't Gen'l Mgr.

1	7	26th St.	To Extension
2	8	21st St.	Car to Car
3	9	18th St.	On Acct Delay
4	10	14th St.	West to 40th
5	11	12th St.	5th Ave.
6	12	Taylor	Desplines
		Harrison	Halsted
		Van Buren	Indiana St.
		Madison	Sangamon and Center
		Randolph	Extension
		Lake St.	Milwaukee
		Grand Ave.	Western Av
		Chicago Avenue	South
		Division St.	Colorado
		North Ave.	Paulina
		Armistage	Robey
		Blue Island	Western
		Ogden	Noble
		Milwaukee	Kedzie & California
		Canalport and 21st.	

FEB 2

NOT A STOP-OVER CHECK.—Not Transferable. This Transfer good only for the current trip for person to whom issued—from point of intersection—on first connecting car—over the line punched and in direction permitted by "Regulations regarding the use of Transfers" conspicuously posted in each car. Accepted subject to the rules of the Company.

Chicago Union Traction Co.

5	6	7	8	9	10	11	12
NORTH	SOUTH	EAST	WEST				